

ATTESTATION PAPER.

CANADIAN OVER-SEAS EXPEDITIONARY FORCE.

QUESTIONS TO BE PUT BEFORE ATTESTATION.

1. What is your name?
2. In what Town, Township or Parish, and in what Country were you born?
3. What is the name of your next-of-kin?
4. What is the address of your next-of-kin?
5. What is the date of your birth?
6. What is your Trade or Calling?
7. Are you married?
8. Are you willing to be vaccinated or re-vaccinated?
9. Do you now belong to the Active Militia?
10. Have you ever served in any Military Force?
If so, state particulars of former Service.
11. Do you understand the nature and terms of your engagement?
12. Are you willing to be attested to serve in the
CANADIAN OVER-SEAS EXPEDITIONARY FORCE?

(ANSWERS)

Penhale, Thomas William

Exeter, Ont.

Wm H. Penhale (Father)

Exeter Ont.

May 11th 1893

Student

No

Yes

no

no

Yes

Yes

Thos W. Penhale

(Signature of Man).

G. W. Penhale

(Signature of Witness).

DECLARATION TO BE MADE BY MAN ON ATTESTATION.

I, Thomas William Penhale, do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements by me now made, and I hereby engage and agree to serve in the **Canadian Over-Seas Expeditionary Force**, and to be attached to any arm of the service therein, for the term of one year, or during the war now existing between Great Britain and Germany should that war last longer than one year, and for six months after the termination of that war provided His Majesty should so long require my services, or until legally discharged.

Thos W. Penhale

(Signature of Recruit).

Date 17th April 1916

G. W. Penhale

(Signature of Witness).

OATH TO BE TAKEN BY MAN ON ATTESTATION.

I, Thomas William Penhale, do make Oath, that I will be faithful and bear true Allegiance to His Majesty King George the Fifth, His Heirs and Successors, and that I will as in duty bound honestly and faithfully defend His Majesty, His Heirs and Successors, in Person, Crown and Dignity, against all enemies, and will observe and obey all orders of His Majesty, His Heirs and Successors, and of all the Generals and Officers set over me. So help me God.

Thos W. Penhale

(Signature of Recruit).

Date 17th April 1916

G. W. Penhale

(Signature of Witness).

CERTIFICATE OF MAGISTRATE.

The Recruit above-named was cautioned by me that if he made any false answer to any of the above questions he would be liable to be punished as provided in the Army Act.

The above questions were then read to the Recruit in my presence.

I have taken care that he understands each question, and that his answer to each question has been duly entered as replied to, and the said Recruit has made and signed the declaration and taken the oath before me, at

Shanley

this 17th day of April1916

G. W. Penhale

(Signature of Justice).

I certify that the above is a true copy of the Attestation of the above-named Recruit.

C. Scuppernon

(Approving Officer).

Lieut. Colonel.

Commanding 32nd Res. Battalion,
CANADIAN EXPEDITIONARY FORCE.

Description of Thomas Wm Penhale on Enlistment.

Apparent Age 22 years 10 months.
(To be determined according to the instructions given in the Regulations for Army Medical Services.)

Distinctive marks, and marks indicating congenital peculiarities or previous disease.

(Should the Medical Officer be of opinion that the recruit has served before, he will, unless the man acknowledges to any previous service, attach a slip to that effect, for the information of the Approving Officer.)

Height 5 ft. 8 ins.

Chest measurement. { Girth when fully expanded 36 ins.
Range of expansion 5 ins.

Complexion Dark

Eyes Grey

Hair Brown

Religious denominations. { Church of England
Presbyterian
Wesleyan Yes
Baptist or Congregationalist
Other Protestants (Denomination to be stated.)
Roman Catholic
Jewish

CERTIFICATE OF MEDICAL EXAMINATION.

I have examined the above-named Recruit and find that he does not present any of the causes of rejection specified in the Regulations for Army Medical Services.

He can see at the required distance with either eye; his heart and lungs are healthy; he has the free use of his joints and limbs, and he declares that he is not subject to fits of any description.

I consider him* fit for the Canadian Over-Seas Expeditionary Force.

Date 17-4-1916

Charles Davies

Place Frolklesone

Capt AMC
Medical Officer.

* Insert here "fit" or "unfit."

NOTE.—Should the Medical Officer consider the Recruit unfit, he will fill in the foregoing Certificate only in the case of those who have been attested, and will briefly state below the cause of unfitness:—

CERTIFICATE OF OFFICER COMMANDING UNIT.

Thomas William Penhale having been finally approved and inspected by me this day, and his Name, Age, Date of Attestation, and every prescribed particular having been recorded, I certify that I am satisfied with the correctness of this Attestation.

W. J. Thompson (Signature of Officer.)
Lieut. Colonel.

Commanding 32nd Res. Battalion,
CANADIAN EXPEDITIONARY FORCE.

Date 17th April 1916

REGIMENTAL DOCUMENTS

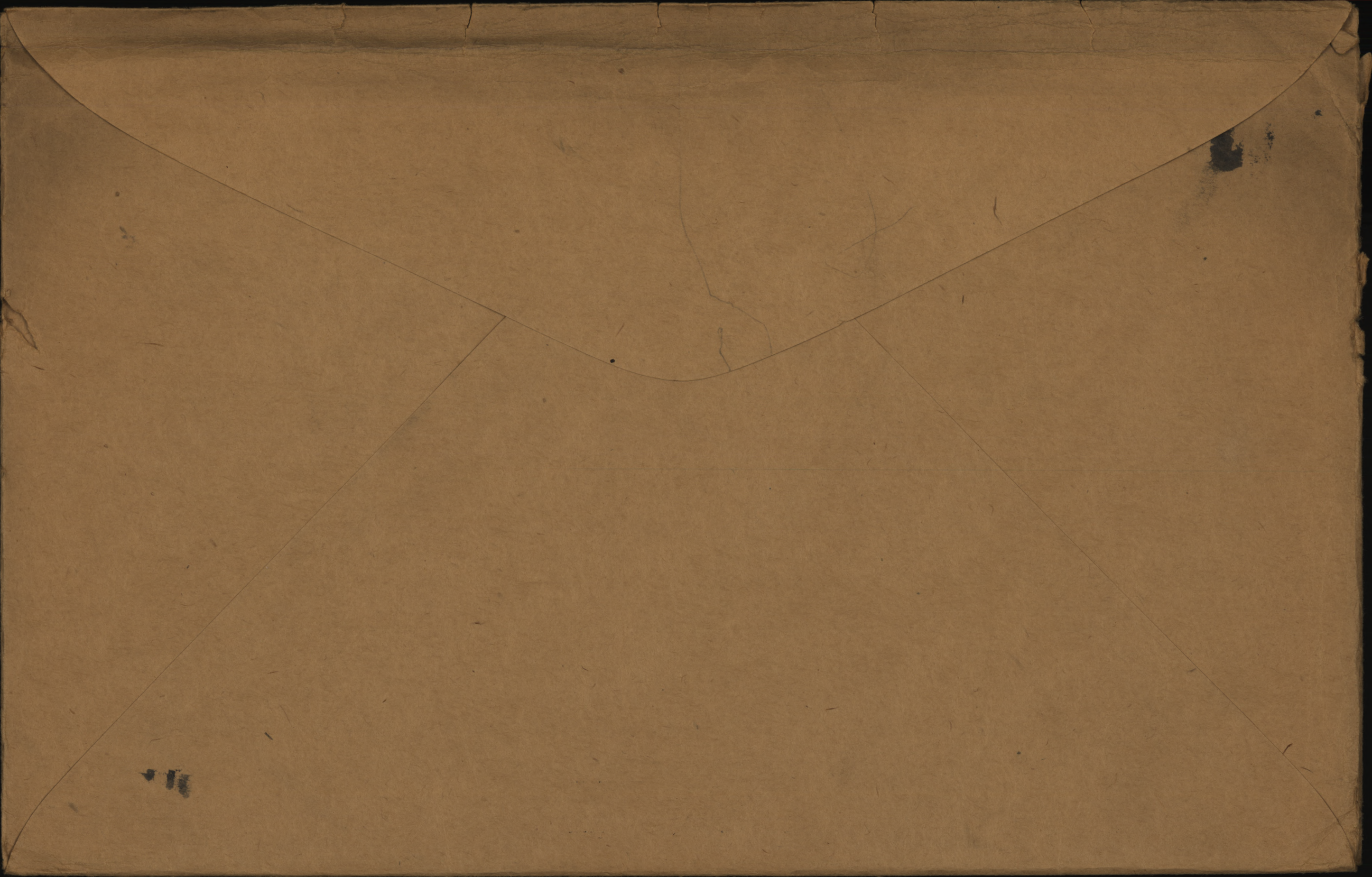
NAME Penhale Thomas Jr

REGT. NO. 82051

UNIT _____

H. Q. FILE NO. _____

CONTENTS	DATE RECEIVED	TO WHOM FORWARDED	DATE FORWARDED	M. F. W. 2505 REFERENCE	NON-EFFECTIVE BY
4 1 ATTESTATION PAPER (M.F.W. 23, 133, or 51)					DEATH
1 CASUALTY FORM (M.F.W. 54 or A.F.B. 103)					Category
TRAINING HISTORY SHEET (M.F.W. 113)					
1 FIELD CONDUCT SHEET (M.F.W. 178 or A.F.B. 122)					2 H. 13 10.2.16.
REGT. CONDUCT SHEET (M.B.W. 263 or A.F.B. 120)					7.2.15.17
COMPANY CONDUCT SHEET (M.F.B. 263A or A.F.B. 121)					
2 MEDICAL HISTORY SHEET (M.F.B. 313 or A.F.B. 178)					DISCHARGE
DENTAL HISTORY SHEET (M.F.B. 465)					Category
MEDICAL REPORT (M.F.B. 227 or A.F.B. 179)					
MEDICAL EXAMINATION (M.F.W. 129)					
TRANSFER CLOTHING STATEMENT (M.F.W. 97 or D.O.S. 2)					
PROCEEDINGS, COURT OF INQUIRY (M.F.B. 303 or A.F.A. 2)					
DECLARATION, COURT OF INQUIRY (M.F.B. 259 or A.F.B. 115)					DESERTION
LAST PAY CERTIFICATE (M.F.W. 44)				1936.	
1 PROCEEDINGS ON DISCHARGE (M.F.W. 218 or A.F.B. 268)					
PARTICULARS OF CHARACTER (A.F.W. 3226)					
COPY OF PARCHMENT DISCHARGE CERTIFICATE (M.F.W. 39A)					
3 Misc					
1 77922					
1 ind card					



MARRIED OR SINGLE *S*
PLACE OF BIRTH *Exeter. Ont.*
NAME AND ADDRESS OF NEXT OF KIN *Wm. H. Penhale*
Exeter. Ont. Canada
RELATIONSHIP OF NEXT OF KIN *Father*
NAME AND ADDRESS OF NEXT OF KIN
RELATIONSHIP OF NEXT OF KIN
SEPARATION ALLOWANCE MONTHLY \$ EFFECTIVE (DATE)
PAYABLE TO
RELATIONSHIP OF DEPENDANT

CASUALTIES, PROMOTIONS, &c.			
PARTICULARS	EFFECTIVE DATE	AUTHORITY	
<i>Discharged to Comm. Imperial Army</i>	<i>16/9/16</i>	<i>London Gaz. P. 9959. 17/10/16</i>	
ADMISSIONS TO HOSPITAL, &c.			
DATE ADMITTED	DATE DISCHARGED	V. OR A.	NAME OF HOSPITAL
<i>Commission</i>			

REG'L NO. *82051* RANK *Pls* NAME *Penhale, Thomas William*
IF IN PERM. CORPS WHAT UNIT UNIT *32 Bakt.* TRANSFERRED TO *N. E.* DATE *26/9/16* AUTHORITY *London Gazette P. 9959. 17/10/16*
PERMANENT FORCE ALLOWANCES TRANSFERRED TO DATE AUTHORITY
PLACE OF ATTESTATION *Sharncliffe* TRANSFERRED TO DATE AUTHORITY
DATE OF ATTESTATION *17. 4. 16* TRANSFERRED TO DATE AUTHORITY
ASSIGNED PAY MONTHLY \$ *15.00* DATE EFFECTIVE *1 May 1916*
PAYABLE TO *Miss H. V. Penhale, 407 Turby St. Winnipeg, Man.* RELATIONSHIP
ASSIGNED PAY MONTHLY \$ DATE EFFECTIVE
PAYABLE TO
STOP-PAYMENT FORM (ASSIGNED PAY) RENDERED (DATE) *27/10/16* EFFECTIVE *1/1/16* REASON *discharged*
DISCHARGE DATE AND PLACE *England. 25/9/16.* REASON AND AUTHORITY *Commission Imperial Army London Gazette P. 9959- 17/10/16*
ACCOUNT TRANSFERRED TO NON-EFFECTIVE BRANCH (DATE) *9/1/16*
ACCOUNT TRANSFERRED TO OFFICERS' PAY BRANCH (DATE)



DATE	PAY				FIELD ALLOWANCE				WORKING OR SPECIAL PAY				ASSIGNED PAY CREDITS	OTHER CREDITS	TOTAL CREDITS	ACQUITTANCE ROLLS								CASH PAYMENTS				ASSIGNED PAY	OTHER CHARGES	TOTAL DEBITS	BALANCE		PAY WITHHELD OR DEFERRED	PAY AVAILABLE FOR ISSUE	REMARKS
	NO. OF DAYS	RATE	AMOUNT		NO. OF DAYS	RATE	AMOUNT		NO. OF DAYS	RATE	AMOUNT					1		2		3		4		1	2	3	4				CREDIT	DEBIT			
			\$	C.			\$	C.			\$	C.				NO.	DATE	NO.	DATE	NO.	DATE	NO.	DATE												
17-30/4/16	14	100	14	00	14	10	14	00							15 40																		Army list. Dec 1916. Col 1589. B.		
May 1-31	31	1	31		31	10	31	10							34 10	1266	13/5/16	1325	31/5/16														Revised letter 17/8/16 B.O.C.B.		
June 1-30	30		30		30		30								33			CMS 300	15/6																
1-31/7/16	31		31		31		31								34 10	1407	14/7	1407	10/7	CMS 306	30/6	Cash 18/7													
31-8-16	31	100	31	00	31	10	31	10							34 10																				
1-9-30/9	30	100	30	00	30	10	30	00							33 00																				
															183 70																				
1918																																			
Feb																																			
											</																								

Checked *W. H. Penhale*

W.P.

[illegible]

BAF issued by War Office A.G. 10
in rank of Lt. Auth
649-P-7499

Number

82051

Rank

Pte

Surname

PENHALE

Christian Name

Thomas William

Units

32nd

Bn Can Inf

Theatre of War

England

S.O. B. Comm Imp Army 25-9-16.

Date of Service

Auth 15th Res Bn Pt II No. 691 d/1-4-18.

Imperial Commission W.O. Roll 2 Page 198

Remarks

Authority W.O. N/W/9/1783 of 5-5-20

Latest Address

(Father)

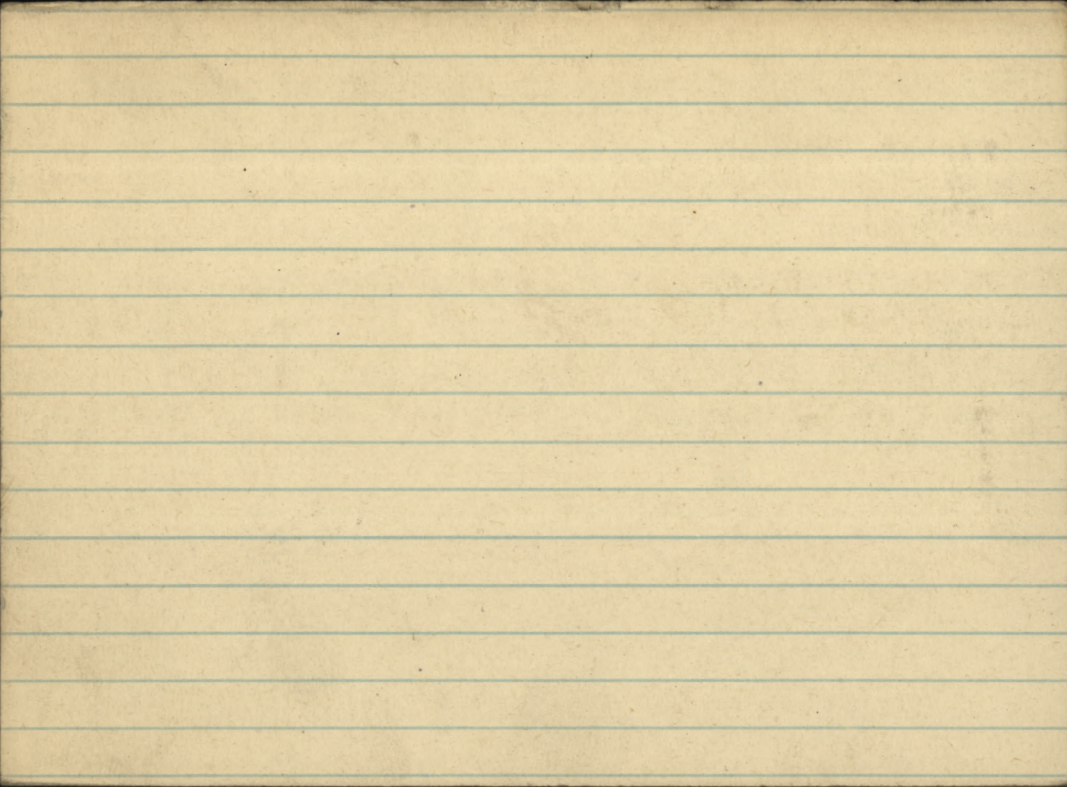
W.H. Penhale Sq

Exeter Ont.

Roll No.

A Page 5-125

10m.-8-21.M.



Munial Cross Imp.

2/Lt. Penhale Thos. Wm. (H.R.R.L)

applicant: Mrs. Hannah Penhale (m)

Box 197

Exeter Out

Date Rec'd 5-7-23 Issue of mfg X approved

File No 649P-7192 i/c. H & A for 10/25-28
Alchadural

L 53923 JUL 27 1923

SURNAME.

Penhale

CARD NO.

CHRISTIAN NAMES

Thomas. William

FOLL.

REGL. No. 82051.

RANK

Pte

UNIT 32nd. Reg.

Bn

FORMER CORPS

Nil

NEXT OF KIN.

CHANGE OF ADDRESS

NAMES IN FULL

Penhale, Wm. H.

RELATIONSHIP TO SOLDIER

Father.

ADDRESS

Exeter. Ont.

COUNTRY OF BIRTH

Canada. Exeter. Ont.

DATE

May 11th 1893

PLACE OF ATTESTATION

Shorncliffe. Eng.

DATE

Apr 17.. 1916

MARRIED

SINGLE

Yes.

WIDOWER

TRADE OR CALLING

Student

RELIGION

Wesleyan.

DESCRIPTION.

APPARENT AGE

22.

YEARS

10.

MONTHS

HEIGHT

5.

FEET

8.

INCHES

CHEST MEASUREMENT

36.

INCHES

EXPANSION

5.

INCHES

COMPLEXION

Dark

EYES

Grey

HAIR

Brown

DISTINGUISHING MARKS

Nil.

MEDICAL EXAMINATION.

PLACE

Folkestone Eng.

DATE

April 17th 1916.

Present Address. Not - stated.

Casualty Form—Active Service.

Regiment or Corps 32nd Reserve Battalion, C.E.F.Regimental No. 82051 Rank Pte Name Penhale, Thos. WmEnlisted (a) 17 APR 1916 Terms of Service (a) Duration War Service reckons from (a) 17 APR 1916Date of promotion to } _____ Date of appointment } _____ Numerical position on } _____
present rank } to lance rank } roll of N.C.Os. }Extended _____ Re-engaged _____ Qualification (b) Student

Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place	Date	Remarks taken from Army Form B. 213, Army Form A. 36, or other official documents.
Date	From whom received				
	<u>O.C. 32</u>	<u>1.0.8. 32 Bn. as per</u>	<u>Shorncliffe</u>	<u>19.4.16</u>	<u>Pte</u>
<u>29.5.16</u>	<u>O.C. 32nd</u>	<u>2nd Command B. 32nd</u>	<u>Shorncliffe</u>	<u>29.5.16</u>	
<u>11.7.16</u>	<u>O.C. 32nd</u>	<u>4th O.C. Bn.</u>	<u>Oxford</u>	<u>11.7.16</u>	<u>Pte</u>
<u>24.10.16</u>	<u>O.C. 32nd</u>	<u>appointed to Commission in Imperial Army & Sandling.</u>		<u>24.10.16</u>	

Lieut. Colonel
 Commanding 32nd
 CANADIAN EXPEDITIONARY FORCE

DISCHARGED IN ENGLAND,
 K.R. & O. PAR. 392, SEC. XXV.
 J. J. J. J.
 No. 2 Canadian Discharge Dept.
 Lieut. Officer Commanding

(a) In the case of a man who has re-engaged for, or enlisted into Section D, Army Reserve, particulars of such re-engagement or enlistment will be entered.
(b) e.g., Signaller, Shoeing Smith, etc., etc., also special qualifications in technical Corps duties.

Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place	Date	Remarks taken from Army Form B. 213, Army Form A. 36, or other official documents.
Date	From whom received				

Rank _____ Name **PENHALE, Thomas William** Reg'l No. **82051**
 Unit **32nd Res. Battn.** If in perm. Corps, }
 What Unit? } Married or Single **Single.**
 Place and Date of Enlistment **Shorncliffe, April 17th 1916.** Place of Birth **Exeter. Ont.**
 Name and Address, Next-of-Kin **Wm. H. Penhale.**

Exeter, Ontario. Canada.Relationship **Father**

Assigned Pay Monthly \$

Payable to

Relationship

N/E. R.B. No. **3409.**

Separation Allowance \$

Payable to

File R.L. **23-P-246**

Relationship

Category **Com. 9.A.**

Discharge, Date and Place

Reason

Character

Report.

Record of promotions, reductions, transfers,
casualties, etc., during active service.
The authority to be quoted in each case.

Place.

Date.

REMARKS.
Taken from Official Documents.

Date.

From whom
received.

18.4.16	O.C. 32 nd	S.O.S. 32 nd Res Bn Shorncliffe	17 th /16	Pt II 96	
11.7.16	" "	Reported from batt. 10/16 + proceeded to command. to no of O.C. Bn. 12th battalion Oxford	11 th /16	Pt II 173	
4.1.17	32nd	S.O.S to 15th Res Bn. E Sandling 4 -17 Pt. II, O, 4			
4.1.17	15th R. Bn	T.O.S 15th Res Bn. E Sandling 4 -17-17 Pt. II, O, 4			
4-4-17	Cash left	TO S.O.S. on 4 th 10.6.17 B. Shott	10-3-17	Pt II 35-155 R. 2155 4-17	Pl. II 88 amended by Pt II 91 d. 1.4.18
30-7-17	Local Rep.	beasts to be on 15th 40.6			cancelled by SRD Pt II 87 d. 20.3.18
		Am & is S.O.S, having been granted Comm in Imp. Army	25-9-16	Pt II 152	cancelled by SRD Pl. II 87 28 th 78 of SRD
1.4.18	15 th Res	Pt II 88 d. 3.4.17. amended to read. Ceases to be on command to 4 th O.C. Bn and S.O.S on appt to Comm. in Imp. Army.	25.9.16 24.13	Pt II 91. 100 R. 15.4.17	

MILITIA AND DEFENCE
ASSIGNED PAY
OVERSEAS CONTINGENTS

480 M. F. W. 12.
50m.—416.
H. Q. 1772-39-819.

To Whom *Miss. H. V. Penhale*
Address *407 Furby St.*
Winnipeg Man.

By Whom Assigned *Penhale, L. H.*

Regtl. No. *82051*

Rank *Pte.*

Corps *32 nd. Battrn.*

Rate *\$15.00 From May 1st. /16*
2 M. May 10/16

PAYMENTS

Month	Year	Cheque No.	Amt.	REMARKS
Aug.	1914			<i>Stop Payments</i> <i>Nov 1/16</i> <i>Discharged Imps Army</i> <i>Commission London Gazette</i> <i>3M 29/10/16 O.C. 12/12/16</i> <i>✓</i>
Sept.				
Oct.				
Nov.				
Dec.				
Jan.	1915			
Feb.				
March				
April				
May				
June				
July				
Aug.				
Sept.				
Oct.				
Nov.				
Dec.				
Jan.	1916			
Feb.				
March				

MILITIA AND DEFENCE ASSIGNED PAY

OVERSEAS CONTINGENTS

PAYMENTS.

M. F. W. 12a.
50m.—4-16.
1772—39—819.

Sheet No. 2.

L. E. Job 310.—Req. 6374.

Miss H. V. Penhale

Name of Soldier

*Penhale, J. W.
Pte.*

#82051

Month.	Year.	Cheque No.	Amt.	Remarks.
				<i>\$15.00 May 1-16 32 nd. Battrn</i>
April	1916			
May				
June		C 6019	15	<i>Cancelled 29/6</i>
July		H 10998	15	
Aug.		H 12272	15	
Sept.		R 20186	15	
Oct.		R 25109	15	
Nov.		O 27602	15	
Dec.		J 36053	15	<i>Cancelled</i>
Jan.	1917			
Feb.				
March				
April				
May				
June				
July				
Aug.				
Sept.				
Oct.				
Nov.				
Dec.				
Jan.	1918			
Feb.				
March				
April				
May				
June				
July				

*Stop 2/2 Nov 1/16
3 M arrived too late to cancel
November cheque etc.*

MILITIA AND DEFENCE
ASSIGNED PAY
OVERSEAS CONTINGENTS

Sheet No. 2 (Contd.)

PAYMENTS.

Name of Soldier.....

Month.	Year.	Cheque No.	Amt.	Remarks.
Aug.	1918			
Sept.				
Oct.				
Nov.				
Dec.				
Jan.	1919			
Feb.				
March				
April				
May				
June	1920			
July				
Aug.				
Sept.				
Oct.				
Nov.				
Dec.				
Jan.				
Feb.				
March				
April				
May				
June				
July				
Aug.				
Sept.				
Oct.				
Nov.				

To be used for recruits enlisting direct into the Regular Army only.
 Army Form B. 178^A to be used for Special Reserve recruits and
 Special Reservists enlisting into the Regular Army.

MEDICAL HISTORY of

Surname Penhale Christian Name Thos. Wm

TABLE I.—GENERAL TABLE.

Birthplace ... Parish Exeter County Ontario

Examined ... { on 14th day of April 1916.
 at Talkstone

Declared Age ... 22 years 330 days.

Trade or Occupation ... Student

Height ... 5 feet, 8 inches.

Weight ... 145 lbs.

Chest { Girth when fully Expanded. 36 inches.
 Measurement { Range of Expansion 5 inches.

Physical Development ... Good

Vaccination Marks { Arm ... Right Left
 Number 1 0

When Vaccinated ... 3 years ago

Vision ... { R.E.—V=6/6
 L.E.—V=6/6

(a) Marks indicating congenital peculiarities or previous disease ... { (a) Scar on left breast

(b) Slight defects but not sufficient to cause rejection ... { (b) Slight deformity on third toe of each foot

Approved by (Signature) Charles Davies
 (Rank) Capt AMC Medical Officer.

SHORACLIFFE.

Enlisted ... { at ...
 on APR 17 1916 day of 1916

Joined on Enlistment	Corps.	Regtl. No.
	<u>32nd Reserve Battalion, C.E.F.</u>	<u>82051</u>
Transferred to		

Became non-effective by ...
 on ... day of 1916

(Signature) _____
 (Rank) _____

Table II.—Only for Admissions to Hospital or to the Sick

[illegible]

List in the case of Warrant Officers treated in quarters.

cks bearing on the cause, nature, or treatment of the case, likely to be of interest or of future use. In cases of syphilis, admissions and re-admissions to hospital must be shown. The subsequent progress, including particulars of treatment out of hospital, transfers, &c., will be given in the special syphilis case sheet.

Signature of Medical Officer.

To be left blank
for the Chelsea Number.

Army Form B. 268.

Proceedings on Discharge.

(When forwarded for confirmation the documents named on page 4 should be enclosed.)

No.	82051	Army Rank	Private
Name	Penhale, Thos. Wm.		
(The name must agree strictly with that on enlistment, unless changed subsequently by authority.)			
Corps.	32nd Battalion C.E.F. 32nd Battalion C.E.F. 32nd Batt.		
Battalion, Battery, Company, Depot, &c.	15th Res. Sack R.D.		
(If attached to the Regular Establishment of the Special Reserve or Permanent Staff of the Territorial Force, &c., or to General Staff of the Army, it should be so stated.)			
Date of discharge	25. 9. 16		
Place of discharge	England		
1.	Description at the time of discharge.		
Age	23 years 5 months	Descriptive marks.	
Height	5 feet 8 inches		
Chest measurement	{ girth when fully expanded 36 ins. range of expansion 5 ins.		
Complexion	Dark.		
Eyes	Grey		
Hair	Brown		
Trade	Student		
Intended place of residence	6th St. A. A. R.		
(To be given as fully as practicable)	Overborough. Kent.		
(The measurements and description should be carefully taken on the day the man leaves his unit, but in the case of men sent home from abroad for discharge, the age and intended place of residence should be left blank to be filled in by the Officer who confirms the discharge at home.)			
2. The above-named man is discharged in consequence of appointment to commission in Imperial Army. Auth. London Gazette, d/17-10-16, page 9959. Discharge effective 25. 9. 16. KR 408392 X XV.			
(The cause of discharge must be worded as prescribed in the King's Regulations and be identical with that on the discharge certificate. If discharged by superior authority, the No. and date of the letter to be quoted.)			
3.	Military character:— Very good		
4.	Character awarded in accordance with King's Regulations:—		
MILITARY CHARACTER. GOOD			
Certified that the above is an accurate copy of the character given by me on Army Form B. 2067* and that Army Form D. 489 was awarded in this case.			
Initials of Commanding Officer.			
Army Form B. 2088 has been issued to*			

5. He is in possession of the following number of G.C. badges (if the man is a N.C.O. and enlisted prior to 1st July, 1881, the number he would have been entitled to had he not been promoted should be stated).

Is it probable that he will be entitled to another good conduct badge before the confirmation of these proceedings?

Classification for service, or proficiency pay Class

6. Campaigns, Medals and Decorations

Certificate of education

7. His accounts are correctly balanced, and I have impartially inquired into all matters brought before me in accordance with Regulations.

(Place) SANDLING.

(Date) OCT 24 1916

Ray. Carr.
Lieut. Colonel.
Commanding 32nd Battalion,
CANADIAN EXPEDITIONARY FORCE
Regiment.

8. Certificate to be signed by the soldier on discharge.

I hereby acknowledge that I have received all my pay and allowances (including clothing allowance), and all just demands up to the present date, subject to the reservations of the claims noted on the 3rd page.

(Place) SANDLING.

(Date) OCT 24 1916

Thos. W. Penhale (Signature of Soldier.)
H. H. H. (Signature of Witness.)

(When a soldier is absent through illness or any other cause, and it is not desirable to forward these proceedings to him for signature, a manuscript copy should be sent for the man to sign, and when returned should be attached here.)

9. Additional certificate in the case of a soldier who takes his discharge at his own request.

I hereby declare that I do of my own free will request to be discharged from His Majesty's Service.

Thos. W. Penhale (Signature of Soldier.)

10. 25/9/16 Statement of service.

Service towards engagement to 21-10-16 (the date to which the record of service is completed) years 139 days.

Further service " " (the date of confirmation of discharge)

Total

11. Confirmation of discharge.

The discharge of the above-named man is hereby confirmed for 25/9/16 (date)

(Place) SANDLING.

(Date) OCT 25 1916

Ray. Carr.
Lieut. Colonel.
Commanding 32nd Battalion,
CANADIAN EXPEDITIONARY FORCE.

Commanding officers (or the Paymaster, if at Netley) will issue to every discharged soldier whose claim to pension, either on account of service or disability, is to be brought under the consideration of the Chelsea Board, a memorandum for his guidance on Army Form D. 401, and will at the same time transmit to the Secretary, Royal Hospital, Chelsea, a descriptive return of the man on Army Form D. 400.

RESERVATIONS REFERRED TO AT PARA. 8.

(To be signed by the soldier. When there are none, it is to be so stated, and signed by the soldier.)

approximately £1.00.

Chas. W. Penhale

A.
CE.

LIST OF DISCHARGE DOCUMENTS.

1. Proceedings on discharge.
(Army Form B. 268.)
2. Proceedings on transfer to reserve (if any).
(Army Form B. 2056.)
3. Duplicate attestation.
4. Army Form B. 97 (if any).
5. Declaration of change of name (if any).
6. Re-engagement paper (if any).
(Army Form B. 136.)
7. Authority for continuance, or extension, of service (if any).
(Army Form B. 221.)
8. Court of Inquiry on an injury (if any).
(Army Form A. 2.)
9. Regimental conduct sheet.
(Army Form B. 120.)
10. Company conduct sheet.
(Army Form B. 121.)
11. Copies of convictions by Civil Power (if any).
12. Medical history sheet.
(Army Form B. 178.)
13. Medical report on invalid (if any).
(Army Form B. 179.)
14. Copy of receipt for purchase money (if any).
15. Attestation of fraudulently enlisted man for corps in which he has not been held to serve (if any).
16. Detailed statement of former service allowed to reckon towards pension (if any).
17. Copy of 3rd page attestation (in the case of men from abroad entitled to deferred pay who go to Netley or the discharge depôt for discharge).
18. Descriptive return (Army Form D. 400), where required.
See section 11 on second page.
19. Active service casualty form.
(Army Form B. 103.)
20. Employment sheet.
(Army Form B. 2066.)

In the case of recruits who are rejected before, or on, final approval, the discharge documents will consist of—

1. Duplicate attestation.
(On third page the date and cause of discharge will be entered and signed by the competent military authority.)
2. Medical history sheet (if any).
(Army Form B. 178.)

Instructions as to the preparation, despatch, and custody, of discharge documents.

1. When a soldier is to be discharged, the documents retained with the duplicate attestation will be placed inside this form. Should any of the documents be missing, an explanation of the deficiency, signed by the commanding officer, must be substituted for the missing document. The officer in charge of records will then extract from the original attestation, any documents required to complete the list of discharge documents enumerated in the margin, which will then be placed in this form in the sequence given.

2. When men are discharged from the colours at home as medically unfit, or with claims to pension, Army Form B. 268 will be sent confirmed, together with the duplicate attestation and documents retained therein to the officer in charge of records 10 days in advance of the date for discharge in the case of invalids, and 14 days in other cases. This officer will then extract from the original attestation any documents required to complete the list of discharge documents enumerated in the margin, place them in this form, and after carefully checking the duplicate attestation with the original forward the whole to the Secretary, Royal Hospital, Chelsea. When such men are discharged abroad, the same procedure will be adopted as above, with the exception that the discharge documents will be sent to the officer in charge of records immediately after discharge takes place (except in the case of men who are granted gratuities on discharge from local battalions or companies, Royal Artillery).

3. When soldiers are sent home from abroad for discharge, the documents retained with the duplicate attestation will be placed inside this form and sent home with the men for transmission to the officer who carries out the discharge, together with the following additional forms:—

- (a) Discharge certificate (Army Form B. 2079 or Army Form B. 264).
- (b) Character certificate (Army Form B. 2067) if entitled.
- (c) Copy company conduct sheet (Army Form B. 121) when required under King's Regulations.

The duplicate attestation and documents retained therein will be sent to the officer in charge of records, who will extract from the original attestation any documents required to complete the list of discharge documents enumerated in the margin and place them in this form.

4. The discharge documents of re-enlisted pensioners, on re-discharge, will be sent to the officer in charge of records, who will extract from the original attestation any documents required to complete the list of discharge documents enumerated in the margin, place them inside this form, and forward the whole to the Secretary, Royal Hospital, Chelsea, irrespective of the cause of discharge.

5. The original and duplicate attestations of recruits who are rejected before, or on, final approval will be retained by the approving officer for one year, when they will be destroyed.

6. In all other cases the discharge documents will be sent, directly the discharge is carried out, to the officer in charge of records of the unit concerned.

7. Postage need not be paid, and receipts are not required, in the case of documents sent to Chelsea or to the War Office.

8. When the discharge documents of men not entitled to pension are sent to the officer who will have final charge of them, they are to be accompanied by Army Form B. 279, and that officer will, if they are found to be correct, sign and return Army Form B. 279. Should any document be missing, he must at once apply for it.

9. The officers having final charge of the discharge documents will arrange them according to regimental numbers, and enter the names in the alphabetical index, Army Book No. 129.